

Town of Lunenburg

Finance Committee:
Mark Erickson, Chairman
Brian Laffond, Vice-Chairman
Martha McDonald, Secretary
Barbara Reynolds
John Male
Scott Gile



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*Approved
Mark Erickson
5/10/18*

Lunenburg Finance Committee Minutes March 27, 2012

Location: Town Hall
Present: Martha McDonald, Mark Erickson, John Male, Barbara Reynolds, Scott Gile, Brian Laffond

- 1) Meeting called to order by the Chairman at 7:00 PM
- 2) Communications
 - Public Hearing will be held April 9th by the Planning Board to review zoning of solar energy projects
 - The Beacon, March, 2012
 - Public Comments – Dave Rodgers made observations and comments regarding the proposed override; he expects a 17% increase from an override plus 2 ½%; no one has said how we will deal with problem going forward; no raises or perks can exceed 2 ½%; system needs to be reworked.
- 3) Department Budget Meeting presentation by Jack Rodriguez, DPW – HANDOUT
- 4) Minutes
 - Reviewed revised minutes from 1/26/12; BR made motion to accept as revised, BL seconded, all in favor
 - Reviewed minutes from 2/9/12; BR made motion to accept, SG seconded, all in favor
 - Reviewed minutes from 2/23/12; BR made motion to accept, BL seconded, all in favor
 - Reviewed minutes from 3/8/12 and revision will be made
 - Reviewed minutes from 3/15/12; BR made motion to accept, SG seconded, all in favor
- 5) Committee Reports
 - School Building Committee – meeting talked about the condition of the current buildings; discussion around the timing of warrant to fund \$750K feasibility study
- 6) Old Business
 - FY13 Budget General Discussion – review draft version3 - HANDOUT; currently do not have any warrant articles to review
 - Proposed Sewer Committee Budget – adjusted budget column has some information that should not be included
 - Discussed override history by community for last three years
- 7) Next Meetings
 - April 5 – Public Hearing
 - April 12 – Regular Meeting
- 8) Adjournment – BL made motion to adjourn at 9 pm, SG seconded, all in favor

Minutes respectfully submitted by Martha McDonald

Town of Lunenburg
FY2013 Town Manager' Budget Recommendation

Line Code & Description	Object	Description	Expended FY 2009	Expended FY 2010	Expended FY 2011	Appropriated FY2012	FY12 Expended 11/30/11	Dept Request FY2013	FY2013 Town Manager Recommendation
292 - ANIMAL CONTROL	511000	SALARY ANIMAL CONTROL OFFICER	\$11,580	\$11,580	\$11,580	\$11,580	\$4,825	\$11,580	\$11,580
Personnel Sub-Total:			\$11,580	\$11,580	\$11,580	\$11,580	\$4,825	\$11,580	\$11,580
	531025	VETERINARY CHARGES	\$3,184	\$2,791	\$2,771	\$2,800	\$1,246	\$2,800	\$2,800
	531026	CARE AND CUSTODY	\$7,860	\$7,650	\$7,920	\$7,500	\$7,500	\$7,500	\$7,500
	534200	PRINTING	\$0	\$0	\$0	\$500	\$0	\$500	\$500
	540000	SUPPLIES	\$0	\$938	\$982	\$1,000	\$0	\$1,000	\$1,000
	571000	MILEAGE REIMBURSEMENT	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
Expenses Sub-Total:			\$12,244	\$12,579	\$12,873	\$13,000	\$9,946	\$13,000	\$13,000
292 - ANIMAL CONTROL - Total			\$23,824	\$24,159	\$24,453	\$24,580	\$14,771	\$24,580	\$24,580
Total: Other Protection			\$160,172	\$168,273	\$195,891	\$191,083	\$86,634	\$197,070	\$183,279
Education									
300 - SCHOOL DEPARTMENT - Total			\$14,137,477	\$14,445,320	\$14,409,507	\$14,908,820	\$6,492,740	\$16,626,574	\$15,495,534
312 - MONTY TECH ASSESSMENT	532000	MONTY TECH ASSESSMENT	\$563,508	\$637,977	\$633,124	\$628,573	\$314,287	\$681,078	\$681,078
312 - MONTY TECH ASSESSMENT - Total			\$563,508	\$637,977	\$633,124	\$628,573	\$314,287	\$681,078	\$681,078
Department of Public Works									
411 - GENERAL HIGHWAY MAINTENANCE	521016	HIRED EQUIPMENT	\$463	\$0	\$175	\$2,500	\$3,325	\$2,500	\$2,500
	521017	DRAINAGE	\$5,007	\$6,011	\$8,817	\$18,000	\$6,200	\$18,000	\$18,000
	531006	PURCHASE OF SERVICE	\$17,693	\$27,270	\$27,737	\$40,000	\$36,140	\$40,000	\$40,000
	587018	6 WHEEL DUMP TRUCK W/PLOW	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	541018	SUPPLIES	\$28,588	\$44,072	\$67,910	\$70,000	\$13,141	\$66,000	\$70,000
411 - GENERAL HIGHWAY MAINTENANCE - Total			\$51,751	\$77,353	\$104,639	\$130,500	\$58,806	\$126,500	\$130,500
412 - TOWN HIGHWAY GARAGE	521004	BLDG REPAIRS & MTC	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	521011	ELECTRICITY CHARGES	\$5,058	\$4,575	\$4,505	\$5,359	\$5,000	\$5,895	\$5,895

Town of Lunenburg
FY2013 Town Manager' Budget Recommendation

Line Code & Description	Object	Description	Expended FY 2009	Expended FY 2010	Expended FY 2011	Appropriated FY2012	FY12 Expended 11/30/11	Dept Request FY2013	FY2013 Town Manager Recommendation
	521012	HEATING CHARGES/FUEL OIL	\$7,971	\$4,010	\$0	\$4,211	\$0	\$4,632	\$4,632
	521013	RUBBISH REMOVAL CHARGES	\$1,711	\$1,674	\$1,704	\$2,100	\$0	\$2,100	\$2,100
	521025	HEATING CHARGES/NATURAL GAS	\$4,415	\$7,326	\$8,310	\$5,513	\$5,513	\$6,064	\$6,064
	531006	PURCHASE OF SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	531028	SUPPLIES HIGHWAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	534400	POSTAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	540000	OFFICE SUPPLIES	\$689	\$759	\$976	\$1,000	\$472	\$1,000	\$1,000
	541001	CUSTODIAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
412 - TOWN HIGHWAY GARAGE - Total			\$19,845	\$18,343	\$15,494	\$18,183	\$10,985	\$19,691	\$19,691
420 - HIGHWAY OVERTIME	513000	SALARIES OVERTIME	\$1,879	\$3,599	\$4,197	\$3,000	\$4,850	\$3,090	\$3,090
420 - HIGHWAY OVERTIME - Total			\$1,879	\$3,599	\$4,197	\$3,000	\$4,850	\$3,090	\$3,090
421 - HIGHWAY LABOR	511000	SALARY HIGHWAY MANAGER	\$43,014	\$43,452	\$43,963	\$44,474	\$18,424	\$46,271	\$46,271
		YOUTH INTERNSHIP/ SEASONAL HELP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	511001	SALARIES CLERICAL	\$37,960	\$39,117	\$41,885	\$43,138	\$16,078	\$37,274	\$37,274
	511003	SALARIES STAFF	\$240,792	\$221,747	\$199,998	\$216,115	\$76,820	\$211,988	\$211,988
	511013	SALARIES DIRECTORS	\$36,599	\$62,712	\$65,855	\$65,855	\$27,548	\$67,831	\$67,831
	514002	LONGEVITY PAY	\$7,150	\$6,954	\$7,722	\$7,457	\$1,056	\$7,457	\$7,457
	519001	UNIFORM ALLOWANCE	\$4,713	\$4,300	\$3,900	\$3,575	\$3,900	\$3,575	\$3,575
	519005	ON-CALL STIPEND	\$6,500	\$6,500	\$6,539	\$6,500	\$2,661	\$6,500	\$6,500
	519010	CONTRACT EVALUATION STIPEND	\$648	\$0	\$0	\$0	\$0	\$0	\$0
	558000	UNIFORM ALLOWANCE REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
421 - HIGHWAY LABOR - Total			\$377,375	\$384,783	\$369,862	\$387,114	\$146,487	\$380,896	\$380,896
423 - SNOW REMOVAL	513000	SALARIES OVERTIME	\$45,581	\$41,787	\$42,445	\$17,500	\$9,358	\$18,025	\$18,025
Personnel Sub-Total:			\$45,581	\$41,787	\$42,445	\$17,500	\$9,358	\$18,025	\$18,025
	531003	CONTRACTED SERVICES	\$94,315	\$70,912	\$130,068	\$55,000	\$190,942	\$55,000	\$55,000
	531029	SUPPLIES SNOW	\$155,411	\$199,478	\$142,999	\$170,000	\$102,879	\$170,000	\$170,000
	531030	HIRED EQUIPMENT SNOW	\$3,273	\$4,206	\$6,144	\$7,500	\$0	\$7,500	\$7,500
Expenses Sub-Total:			\$252,999	\$274,596	\$279,211	\$232,500	\$293,820	\$232,500	\$232,500

Town of Lunenburg
FY2013 Town Manager' Budget Recommendation

Line Code & Description	Object	Description	Expended FY 2009	Expended FY 2010	Expended FY 2011	Appropriated FY2012	FY12 Expended 11/30/11	Dept Request FY2013	FY2013 Town Manager Recommendation
423 - SNOW REMOVAL - Total			\$298,580	\$316,382	\$321,656	\$250,000	\$303,178	\$250,525	\$250,525
425 - TRAFFIC SIGNS & DEVICES	521011	ELECTRICITY CHARGES	\$1,002	\$1,138	\$1,031	\$1,575	\$1,575	\$1,575	\$1,575
	521018	LINE PAINTING	\$14,004	\$11,471	\$8,550	\$17,000	\$11,000	\$17,000	\$17,000
	541018	SUPPLIES	\$2,200	\$1,342	\$2,132	\$20,000	\$5,000	\$8,000	\$8,000
425 - TRAFFIC SIGNS & DEVICES - Total			\$17,205	\$13,951	\$11,713	\$38,575	\$17,575	\$26,575	\$26,575
429 - VEHICLE MAINTENANCE	521019	PURCHASE SERVICE VEHICLE MAINT	\$2,308	\$9,143	\$4,215	\$6,000	\$0	\$6,000	\$6,000
	521020	PURCHASE SERV VEH MAINT FIRE	\$40,821	\$5,321	\$3,368	\$6,000	\$2,130	\$6,000	\$6,000
	521021	PURCHASE SERV VEH MAINT POLICE	\$6,075	\$7,351	\$4,227	\$10,000	\$7,489	\$10,000	\$10,000
	521022	PURCHASE SERV VEH MAINT SCHOOL	\$3,518	\$0	\$0	\$0	\$0	\$0	\$0
	541007	VEHICLE MAINTENANCE SUPPLIES	\$23,743	\$15,649	\$19,376	\$24,315	\$21,344	\$25,044	\$25,044
	541008	VEHICLE MAINT SUPPLIES POLICE	\$14,444	\$9,831	\$8,307	\$11,500	\$8,412	\$11,845	\$11,845
	541009	VEHICLE MAINT SUPPLIES FIRE	\$6,031	\$5,954	\$5,333	\$8,000	\$7,432	\$8,240	\$8,240
	541010	VEHICLE MAINT SUPPLIES SCHOOL	\$1,908	\$0	\$0	\$0	\$0	\$0	\$0
	541011	TOOLS VEHICLE MAINTENANCE	\$792	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000
	541012	FUEL VEHICLE MAINT HIGHWAY	\$35,008	\$14,022	\$20,695	\$24,000	\$38,168	\$26,400	\$26,400
	541013	FUEL VEHICLE MAINT POLICE	\$34,818	\$30,444	\$37,742	\$37,000	\$13,353	\$40,700	\$40,700
	541014	FUEL VEHICLE MAINT FIRE	\$14,841	\$10,804	\$13,635	\$18,000	\$5,103	\$19,800	\$19,800
	541015	FUEL VEHICLE MAINT SCHOOL	\$3,780	\$0	\$0	\$0	\$0	\$0	\$0
429 - VEHICLE MAINTENANCE - Total			\$188,088	\$108,519	\$116,897	\$146,815	\$103,431	\$156,029	\$156,029

Town of Lunenburg
FY2013 Town Manager' Budget Recommendation

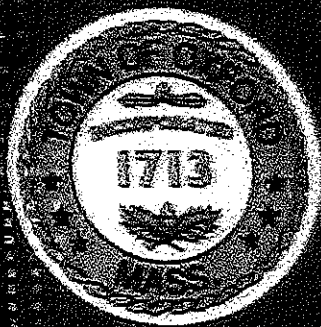
Line Code & Description	Object	Description	Expended FY 2009	Expended FY 2010	Expended FY 2011	Appropriated FY2012	FY12 Expended 11/30/11	Dept Request FY2013	FY2013 Town Manager Recommendation
491 - CEMETERY DEPARTMENT	511000	SALARIES DIVISION/DEPT HEADS	\$42,553	\$42,988	\$43,827	\$44,704	\$18,155	\$45,598	\$45,598
	513000	SALARIES OVERTIME	\$229	\$173	\$268	\$1,000	\$0	\$1,030	\$1,030
	519001	UNIFORM ALLOWANCE	\$650	\$650	\$650	\$650	\$650	\$650	\$650
	519010	CONTRACT EVALUATION STIPEND	\$848	\$0	\$0	\$0	\$0	\$0	\$0
	514002	LONGEVITY PAY	\$954	\$1,201	\$1,205	\$1,230	\$0	\$1,254	\$1,254
	558000	UNIFORM ALLOWANCE REIMBURSEMENT	\$0		\$0	\$0	\$0	\$0	\$0
491 - CEMETERY DEPARTMENT - Total			\$45,234	\$45,011	\$45,950	\$47,584	\$18,805	\$48,532	\$48,532
192 - PUBLIC BUILDINGS	521011	ELECTRICITY CHARGES	\$64,908	\$65,748	\$66,472	\$54,000	\$54,000	\$59,400	\$59,400
	521012	HEATING CHARGES/FUEL OIL	\$0	\$0	\$0	\$5,000	\$0	\$5,500	\$5,500
	521025	HEATING CHARGES/NATURAL GAS	\$15,511	\$13,242	\$14,871	\$10,000	\$9,999	\$11,000	\$11,000
	523001	WATER CHARGES	\$2,344	\$1,579	\$1,964	\$5,000	\$1,750	\$5,000	\$5,000
	523003	SEWER USAGE FEE	\$2,121	\$2,221	\$2,094	\$3,000	\$3,000	\$3,000	\$3,000
	523004	SEWER CONNECTION FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	531038	RENO & SPACE NEEDS ANALYSIS	\$14,880	\$0	\$0	\$0	\$0	\$0	\$0
	531037	ENG SERV NEW LIBRARY ROOF	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	524100	REPAIRS & MAINTENANCE	\$30	\$0	\$820	\$0	\$250	\$0	\$0
	540000	SUPPLIES	\$55	\$0	\$0	\$0	\$0	\$0	\$0
192 - PUBLIC BUILDINGS - Total			\$99,850	\$82,789	\$86,221	\$77,000	\$68,999	\$83,900	\$83,900
193 - DIRECTOR OF FACILITIES & GROUNDS	511000	FACILITIES MANAGER	\$37,541	\$37,448	\$49,887	\$50,886	\$20,666	\$51,704	\$51,704
		MAINTENANCE WORKER				\$17,555	\$0	\$18,082	\$18,082
	511012	SALARIES CUSTODIAL STAFF	\$32,973	\$33,275	\$1,910	\$0	\$0	\$0	\$0
	513000	SALARIES OVERTIME	\$1,184	\$2,286	\$1,024	\$2,000	\$839	\$2,060	\$2,060
	514002	LONGEVITY PAY	\$0	\$838	\$0	\$1,145	\$0	\$1,145	\$1,145
	519001	UNIFORM ALLOWANCE	\$1,138	\$1,138	\$650	\$1,300	\$650	\$1,300	\$1,300
	519005	WEEKEND ON CALL STIPEND	\$6,525	\$6,500	\$6,539	\$6,500	\$2,661	\$6,500	\$6,500
	519010	CONTRACT EVALUATION STIPEND	\$1,112	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Sub-Total:			\$80,472	\$81,484	\$60,011	\$79,386	\$24,816	\$80,791	\$80,791

Town of Lunenburg
FY2013 Town Manager' Budget Recommendation

Line Code & Description	Object	Description	Expended FY 2009	Expended FY 2010	Expended FY 2011	Appropriated FY2012	FY12 Expended 11/30/11	Dept Request FY2013	FY2013 Town Manager Recommendation
	521004	PAINT EXT EAGLE HOUSE (OLD)	\$0	\$0	\$0	\$0		\$0	\$0
	524200	NEW EQUIPMENT MTC	\$0	\$0	\$0	\$0		\$0	\$0
	531003	CONTRACTED SERVICES	\$92,679	\$91,262	\$65,890	\$80,000	\$39,821	\$80,000	\$80,000
	531006	LAKE SHIRLEY DAM/ INSPECTION	\$10,000	\$8,000	\$10,000	\$10,000	\$241	\$10,000	\$10,000
	531039	LANDFILL MONITORING	\$9,000	\$3,100	\$5,600	\$8,000	\$0	\$8,000	\$8,000
	531041	TEEN CENTER EXPENSES	\$0	\$6,005	\$7,995	\$9,629	\$4,853	\$10,592	\$10,592
	531042	CONTRACTED CLEANING SERVICES			\$43,128	\$45,000	\$45,000	\$45,000	\$45,000
	541001	CUSTODIAL SUPPLIES	\$4,821	\$5,734	\$6,073	\$6,500	\$2,352	\$6,500	\$6,500
	541002	BUILDING MTC SUPPLIES	\$9,758	\$5,937	\$6,452	\$7,500	\$6,419	\$7,500	\$7,500
	558000	UNIFORM ALLOWANCE REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	584000	RENOVATE TOWN BEACH BLDG	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	584200	RENOVATE RITTER BUILDING	\$130,500	\$0	\$0	\$0	\$0	\$0	\$0
	587028	PURCHASE MOWER	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Expenses Sub-Total:			\$256,758	\$120,038	\$145,138	\$166,629	\$98,686	\$167,592	\$167,592
193 - DIRECTOR OF FACILITIES & GROUNDS - Total			\$337,230	\$201,522	\$205,148	\$246,015	\$123,502	\$248,383	\$248,383
294 - TREE REMOVAL	513000	SALARIES OVERTIME	\$2,142	\$1,172	\$1,130	\$3,000	\$1,183	\$3,090	\$3,090
	531006	PURCHASE OF SERVICE	\$6,150	\$7,250	\$8,075	\$12,500	\$2,400	\$12,500	\$12,500
	541018	SUPPLIES	\$996	\$110	\$0	\$1,000	\$0	\$1,000	\$1,000
294 - TREE REMOVAL - Total			\$9,288	\$8,532	\$9,205	\$16,500	\$3,583	\$16,590	\$16,590
650 - PARKS & RECREATION	511000	SALARY PARK SUPT	\$43,014	\$43,622	\$34,487	\$15,364	\$1,997	\$15,825	\$15,825
	512100	SALARIES TOWN BEACH	\$12,049	\$14,783	\$11,928	\$15,000	\$10,945	\$15,450	\$15,450
	512102	SALARIES SUMMER RECREATION DIR	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0
	514002	LONGEVITY PAY		\$0	\$0	\$0	\$0	\$0	\$0
	513000	SALARIES OVERTIME	\$372	\$0	\$0	\$1,000	\$0	\$1,030	\$1,030
	519001	UNIFORM ALLOWANCE	\$650	\$650	\$650	\$650	\$0	\$650	\$650
	519010	CONTRACT EVALUATION STIPEND	\$1,295	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Sub-Total:			\$59,381	\$59,055	\$47,065	\$32,014	\$12,942	\$32,955	\$32,955
	531032	CONTRACTUAL SUMMER BASKETBALL	\$0	\$2,000	\$2,000	\$0	\$0	\$0	\$0
		DEPARTMENTAL EXPENSES	\$0	\$0	\$0	\$6,400	\$2,000	\$6,400	\$6,400
	531006	PURCHASE OF SERVICE			\$4,525	\$30,000	\$30,000	\$30,000	\$30,000

Town of Lunenburg
FY2013 Town Manager' Budget Recommendation

Line Code & Description	Object	Description	Expended FY 2009	Expended FY 2010	Expended FY 2011	Appropriated FY2012	FY12 Expended 11/30/11	Dept Request FY2013	FY2013 Town Manager Recommendation
	531008	CUSTODIANS - BASKETBALL PROGRAM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	558000	UNIFORM ALLOWANCE REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	531033	CONTRACTUAL BASKETBALL	\$6,400	\$5,081	\$0	\$0	\$0	\$0	\$0
	599999	BACK STOP - MARSHALL PARK	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Expenses Sub-Total:			\$6,400	\$7,081	\$6,525	\$36,400	\$32,000	\$36,400	\$36,400
650 - PARKS & RECREATION - Total			\$65,781	\$66,136	\$53,590	\$68,414	\$44,942	\$69,355	\$69,355
Total: Department of Public Works			\$1,512,107	\$1,326,921	\$1,344,574	\$1,429,700	\$905,141	\$1,430,066	\$1,434,066
433 - SOLID WASTE COLLECTION/DISPOSAL	513000	OVERTIME - SOLID WASTE		\$0		\$2,500	\$0	\$2,500	\$2,500
		DEVENS HOUSEHOLD HAZARDOUS WASTE						\$7,500	\$7,500
		MASS TOSS COOPERATIVE						\$7,548	\$7,548
		MUNICIPAL BUILDING RECYCLING						\$5,544	\$5,544
		MUNICIPAL BUILDING DUMPSTERS						\$0	\$0
	521023	EXPENSES RECYCLING PROGRAM	\$80,000	\$160,847	\$178,863	\$125,000	\$125,850	\$125,000	\$125,000
433 - SOLID WASTE COLLECTION/DISPOSAL - Total			\$80,000	\$160,847	\$178,863	\$127,500	\$125,850	\$148,092	\$148,092
Total: Solid Waste			\$80,000	\$160,847	\$178,863	\$127,500	\$125,850	\$148,092	\$148,092
Health & Sanitation									
512 - GENERAL HEALTH EXPENSE	511000	SALARY ADMINISTRATIVE ASSISTANT	\$26,819	\$28,521	\$30,535	\$31,294	\$12,638	\$32,401	\$21,601
Personnel Sub-Total:			\$26,819	\$28,521	\$30,535	\$31,294	\$12,638	\$32,401	\$21,601
	531006	PURCHASE OF SERVICE	\$0	\$0	\$0	\$120	\$0	\$120	\$120
	531031	RABID ANIMAL CONTROL	\$0	\$108	\$60	\$200	\$0	\$200	\$200
	534400	POSTAGE	\$24	\$18	\$0	\$225	\$0	\$225	\$225
	534500	ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	540000	OFFICE SUPPLIES	\$66	\$144	\$312	\$500	\$250	\$500	\$500
	571000	MILEAGE REIMBURSEMENT	\$0	\$0	\$0	\$150	\$0	\$150	\$150
	573000	DUES/MEMBERSHIP	\$0	\$0	\$0	\$100	\$100	\$100	\$100
	541023	EMERGENCY PREPAREDNESS	\$0	\$0	\$0	\$300	\$0	\$300	\$300
		TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0



MAIN ST.

LUNENBURG
DEPARTMENT OF PUBLIC WORKS

MISSION STATEMENT:

"The mission of the Department of public Works is to protect, preserve and improve the Town's infrastructure and related assets in a manner which meets and enhances the current and future social and economic needs of the community, to contribute to a healthy, safe and quality environment for the town's citizens and visitors, and to provide a cost effective and environmentally sound means of disposing of solid waste and waste water"

DEPARTMENT PHILOSOPHY:

"Honesty and integrity are absolutes. They characterize the only forum in which anything worthwhile can be accomplished.

Do things right the first time. It may take a little longer but we will only have to do it once.

Loyalty both up and down the chain of command is essential to success.

Every town administrator and employee is important. Those at the top are the support people. The real work is done by the men and women, who drive the trucks, operate the equipment, turn the wrenches, and provide a seamless flow of paperwork."

DEPARTMENTAL OBJECTIVES

- Establish a management presence to permit and review construction projects in concert with other boards and commissions. Coordinate and monitor construction activity
- Establish better record keeping of plans and as-builts for all DPW activities
- Increase training to enhance the safety and abilities of all public works employees
- Develop an inventory of town assets under the umbrella of public works and prioritize improvements
- Increase computer usage in all divisions for budgeting, cost accounting, and planning.
- Continue to coordinate administrative directives with the activities of all public service departments and organizations with the Department of Public Works to improve service levels

DIVISIONS WITHIN THE DEPARTMENT

"As caretakers of the town's infrastructure our goal is to preserve and enhance Lunenburg's resources for future generations. To that end our goal is to meet or exceed all expectations associated with the challenges of each of the divisions under the umbrella of public works"

Highway

The Highway Division provides for the maintenance of 172 lane miles of paved roadways, repairing potholes, patching, and overseeing large subcontracted paving operations. Associated with roadway maintenance are street signs, traffic line painting, shoulder reconstruction, and street sweeping.

Highway staff manages and supports the storm water system installing and/or rehabbing drainage, systems and structures and the cleaning of over 1700 catch basins.

The DPW has taken the lead in the successful compliance with EPA and DEP mandated regulation for a storm water management program.

Storm water is defined as rainwater / snowmelt that flows over the ground. Paved surfaces prevent this flow from soaking into the ground naturally.

Water flow can pick up debris, dirt, motor oils, animal droppings, soaps, fertilizers, pesticides and other pollutants. These pollutants then flow into the storm water system or directly into a lake, river, stream or wetland. It is the charge of the DPW to insure public health and safety by limiting or eliminating altogether this flow of pollutants. The program has been a success to this point by identifying and mapping outfalls and isolating problem areas. The DPW is currently in the public education phase of the mandate. Recent presentations to students in the elementary school have met with great success and both the principal and school superintendent plan to continue the involvement by integrating the demonstrations into the curriculum as a whole.

During winter months the DPW is focused on the safe movement of traffic by plowing and sanding of streets and facilities during snow / ice operations. Highway personnel work tirelessly to insure the safe movement of pedestrian and vehicular traffic.

Sewer

Beginning in 2000-2001 the Town began an aggressive project constructing 13 million dollars of infrastructure in the form of approximately 13 miles of sewer mains and pumping stations. The Director acted as project manager and liaison to town departments. Members of the DPW staff continue as custodians of the entire system from permitting and inspections of new connections to daily preventative maintenance on the pumping stations and main collector lines. The Director dedicates approximately one-fourth of his time to the sewer work, that portion of his salary paid by the sewer enterprise fund. Two additional staff members split their workday between sewer related tasks and other public works duties.

The appointment of a dedicated sewer commission and the hiring of a sewer division business manager have consolidated the tasks formerly done by many individuals on a part time basis.

Facilities

The following is a list of properties for which the DPW is responsible:

- DPW Garage 520 Chase Rd
- Park Bld. Leominster Rd
- Cemetery Bld. Holman St.
- All athletic fields and playgrounds excluding school properties
- Town Beach
- Ritter Bld.
- Primary Annex Building
- New Public Safety Complex
- Town Hall
- Eagle House
- Town Common
- Teen Center
- Jones house
- Veterans Park

An outside vendor provides scheduled janitorial services to all Town buildings. The HVAC systems of the Library, Public Safety, and Town Hall buildings are preventatively maintained by contractual agreement with private vendors. Given the condition of the older buildings, no previously identified funding source, or staffing, a tremendous backlog of work has evolved. These issues are now being addressed on a daily basis by one individual hired as a facilities superintendent and a newly hired 19 hr. per week employee. The newly constructed buildings continue to be a source of frustration and an unexpected expense in the form problematic issues that have exceeded warranty. From the outset there was no exit plan for the vacant buildings nor was there any maintenance program established or funded as construction of the new buildings was undertaken. Initially, with no identified source of funding and no staff the DPW was charged with all maintenance responsibilities. Long range planning for Town properties has not yet been entirely formulated. Limited staff has resulted in a reactionary approach to daily needs. . The public is both vocal and critical of the Town “doing a lousy job of taking care of its buildings...” This perception although somewhat valid reflects poorly on the DPW.

Parks

In conjunction with the three elected Park Commissioners DPW personnel oversee and maintain all parks and grounds exclusive of school property. Much of the Spring/Fall cleanup and mowing is subcontracted. Some fields are maintained by local volunteers.

The new multi-use track complex remains under the control of the commissioners. Once again a substantial project was and continues to be constructed with no clear plan for maintenance.

Cemetery

One cemetery manager, a DPW employee, handles the duties of the North and South cemeteries, maintaining the grounds, coordinating burials, and meeting regularly with the three members of the Cemetery Commission. The DPW supplies equipment and support staff for, on average, forty burials a year.

LEVEL FUND BUDGET

"Public opinion in this country is everything..." Abraham Lincoln

During the mid to late nineties the charge was "do more..." as we entered the 2000's it became "do more with less..." currently, given the volatility of the economy, the challenge becomes "provide necessary services with what will likely be inadequate funding."

Level funding, should in no way be mistaken for adequate service. The Public Works operational budget over the last two decades has remained stagnant or decreased while the scope of services continues to expand. Dollar amounts proposed for 2013 are in some cases less than those of the early to mid-1990. Similarly staffing levels have been reduced. A continual decrease in resources will further compromise the effectiveness, efficiency and overall production of this department.

General Roadway Maintenance

Of the overall 26 million dollar budget passed at TM 2011 less than one half of one percent, approximately one hundred thousand dollars, was dedicated to road repair. Industry standard places the value of our 180 lane miles at sixty million dollars. This inequity over time has placed the DPW in a free fall of failure creating deplorable pavement conditions.

Of the many seasonal tasks provided in house none is more important than maintaining our storm water system. This effort begins with removing winter sand from the roads in a timely manner before it enters the drainage system. Due to limited personnel it becomes impossible to accomplish this in every sense prior to spring rains. For example; even if the street sweeper and one truck were dedicated to this task on a daily basis the completion rate would be only 75-80% of the road miles depending upon weather conditions. This leaves 2 individuals to do ALL remaining maintenance. The second line of defense is catch basin cleaning. DPW personnel address those structures around lakes

and other water bodies early in the season. One truck, one employee, and nearly 2000 structures town wide. Not all can be cleaned yearly. Using this model, Depleting resources further will therefore have a direct affect upon the quality of our wetland areas.

Facilities Maintenance

Any reduction in funding will adversely affect preventative and general maintenance which overtime will result in major costly repairs. Currently much of the technical work is outsourced. Maintenance contracts increase yearly.

Tree Removal

Due to the location and size of most trees nearly all of this work is outsourced. Lack of resources causes the department to be reactionary with little or no preventative maintenance. Recent storms in 2008 and 2011 had a catastrophic effect town wide. Although much work has been accomplished through MEME and FEMA funding damage to trees not readily visible will create problems for years to come.

A reduction to this component of the budget will allow the presence of hazardous limbs and trees to pervade the landscape and a public safety issue for the general public.

Vehicle Maintenance

One need only look to the skyrocketing costs of fuel and petroleum based products to understand that should we attempt to effectively manage a comprehensive vehicle maintenance program with reduced funding front line first responder vehicles and apparatus could be compromised.

Town "Barn" Maintenance

With a newly remodeled and expanded facility, operational costs are difficult to estimate with precision.

Simply, an expanded facility is likely to increase operational costs.

Snow Removal

"perception is reality in the municipal arena.."

Operating in a deficit, although perfectly legal, creates the perception that winter operations is never able to work within the allocation. It is less than transparent that as a community and knowing full well the allocated amount is unrealistic we continue to underfund what is arguably the most important function of the DPW overall.

Each year I raise the issue of extended hours of operation during snow/ice events. In no other department are employees asked/required to labor past what are clearly unsafe limits. Firefighters work in critically timed shifts, and have invaluable assistance through mutual aid. Police will typically work an eight hour shift and have reserve officers as

backup. School personnel and clerical staff are often excused during extreme events. DPW personnel , as first responders, work the storm from beginning to end regardless of the duration.

20

BUILDING CONDITION SURVEY FORM

Building Name:	Town Hall	Survey Date:	10/17/11
Year Built:	1820	Completed By:	JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Old windows and lack of exterior insulation.

BUILDING CONDITION SURVEY FORM

Building Name:	Library	Survey Date:	10/17/11
Year Built:	2005	Completed By:	JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Siding shows areas requiring painting. Carpeting is worn in many places.

BUILDING CONDITION SURVEY FORM

Building Name:	Park Building	Survey Date:	10/17/2011
Year Built:		Completed By:	JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Clean out and demolish.

BUILDING CONDITION SURVEY FORM

Building Name:	Jones House	Survey Date:	10/17/11
Year Built:	1836	Completed By:	JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Overall condition has been evaluated and building is currently for sale.

BUILDING CONDITION SURVEY FORM

Building Name:

Eagle House Senior Center

Survey Date:

10/17/11

Year Built:

1740

Completed By:

JB

Exterior

Condition

Year of Replacement

	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Interior

Condition

Year of Replacement

	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Two air leaks in the dry fire prevention system. Paint exterior trim. Install generator. Install ADA ramp to connect upper and lower parking lots.

BUILDING CONDITION SURVEY FORM

Building Name: DPW Facility

Survey Date: 10/17/11

Year Built: 1970

Completed By: JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Currently under total renovation.

BUILDING CONDITION SURVEY FORM

Building Name:	Cemetery Building	Survey Date:	10/19/11
Year Built:	1930	Completed By:	JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Building should be demolished.

BUILDING CONDITION SURVEY FORM

Building Name:	BeachHouse	Survey Date:	10/18/11
Year Built:	1930	Completed By:	JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Interior carpet is torn and worn. Siding will require painting.

BUILDING CONDITION SURVEY FORM

Building Name: Annex Building

Survey Date: 10/18/11

Year Built: 1926

Completed By: JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Basement requires regular pumping. Building is leased.

BUILDING CONDITION SURVEY FORM

Building Name: Teen Center

Survey Date: 10/19/11

Year Built: 2005

Completed By: JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

BUILDING CONDITION SURVEY FORM

Building Name: Public Safety Building

Survey Date: 10/17/11

Year Built: 2004

Completed By: JB

<u>Exterior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Interior</u>	<u>Condition</u>						<u>Year of Replacement</u>				
	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

HVAC has been a chronic problem due to inferior construction. Plumbing leaks in different spots regularly. In valley areas on the roof ice dams form and leak in extreme conditions. Thousands have been spent due to less than adequate construction quality and oversight thereof.

BUILDING CONDITION SURVEY FORM

Building Name:

Ritter

Survey Date:

10/17/11

Year Built:

1963

Completed By:

JB

Exterior

Condition

Year of Replacement

	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Roof	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Interior

Condition

Year of Replacement

	Failure	Poor	Fair	Good	Excellent	N/A	2013	2014	2015	2016	2017
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walls & Ceilings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furnishings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire/Sprinkler System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Roof replacement: Asphalt section only. Antiquated ac unit: parts not available. Replacement windows for energy efficiency.



Washington Office
1401 K St., NW, 11th Floor
Washington, DC 20005
202-408-9541/Fax 202-408-9542

Guidance Position Statement

Public Works Professionals as Emergency Responders

Statement of Purpose:

The American Public Works Association (APWA) and its members seek to increase awareness and recognition of the role of public works entities in North America that perform with distinction during emergencies and disasters of all types and sizes. It is critical to the safety of all citizens and the sustainability of all communities that the public, government agencies, and other professional and technical organizations recognize and support the activities, efforts, and contributions of the nation's public works employees to ensure the safety of all.

Statement of Position

As professionals, we must do more to inform and educate the public and our political leaders on the crucial role that public works employees fill every day in responding to and recovering from minor local disasters and emergencies, and high profile events such as earthquakes, tornadoes, floods or terror attacks. It should also be noted that public works are often the only public employees qualified and capable of providing services and labor during disaster recovery efforts.

As a first effort, we strongly urge the media to fully recognize the efforts of the public works personnel involved in events such as the WTC and Pentagon attacks. We further urge the media to seek out and promote public works activities in the day-to-day local emergencies that occur in virtually every community across the nation.

APWA urges all government officials to take the following actions to increase awareness of the role and specialized capabilities public works employees provide in emergency and disaster response operations.

- Routinely recognize, acknowledge, and include references to "public works" as a "first responder" in speeches, reports, and comments to the media relative to emergency and disaster response.

- Increase and earmark funding in budgets to improve public works disaster capabilities and to develop new and emerging technologies that will aid public works in its mission-critical disaster and emergency response role.
- Request the involvement of public works professionals when discussing emergencies and/or disasters at legislative or congressional hearings and briefings.
- Use the resources of APWA to identify qualified and experienced individuals and groups to discuss emergency management issues.
- Support legislation to improve and enhance public works communications capabilities, especially as it relates to other first responders.
- Support opportunities for and increase funding of training for public works employees on emergency response topics, specifically training related to debris management, terrorism, and weapons of mass destruction.

APWA also urges media outlets to develop content, such as special programs and articles specifically focused on the role of public works in disaster and emergency response, specifically:

- Producing television segments and print articles focused on the public works role in emergency and disaster response;
- Inclusion of “public works” when referencing emergency and disaster response efforts;
- Interviewing public works professionals as experts when discussing local, regional, or national emergencies and
- Highlighting public works professionals as members of primary response teams involved in emergency or disaster response.

Background and Rationale

It has always been a difficult challenge to focus attention on the important role that public works fulfills until a significant disaster or terrorism event occurs. This was noted following the Loma Prieta earthquake in California in 1992 and again following the attack on the Murrah Federal Building in Oklahoma City in 1995. Very often these efforts are virtually overlooked in favor of the high media coverage of the response phases of a disaster that are dominated by the overwhelming presence of law enforcement, fire and emergency medical services.

This challenge has been especially true since the attacks on the World Trade Center in September of 2001. While the public works efforts at the World Trade Center have been virtually overlooked by the media and others, the fact remains that the recovery efforts at

the World Trade Center have been directed by and carried out by City of New York Construction and Engineering personnel, Solid Waste Department, and numerous private public works contractors. Similarly, little was known about the efforts of public works in Oklahoma City until a media sponsored television program focused on these efforts.

Several years ago, the Federal Emergency Management Agency (FEMA) – now a part of the Department of Homeland Security – recognized four “first responder” disciplines to any emergency: law enforcement, emergency medical services, the fire service, and public works. Most recently, Homeland Security Presidential Directive 8 has again recognized public works as a first responder.

Since the early 1980s FEMA has endorsed, supported and trained emergency responders and others in the use of the Integrated Emergency Management System (IEMS). This system recognizes that all four “first responder” disciplines play equally important roles in emergency response activities. Further, it is widely acknowledged that public works has the greatest responsibility for mitigation and recovery activities, such as the design of facilities, the assessment of damage, and the removal of debris.

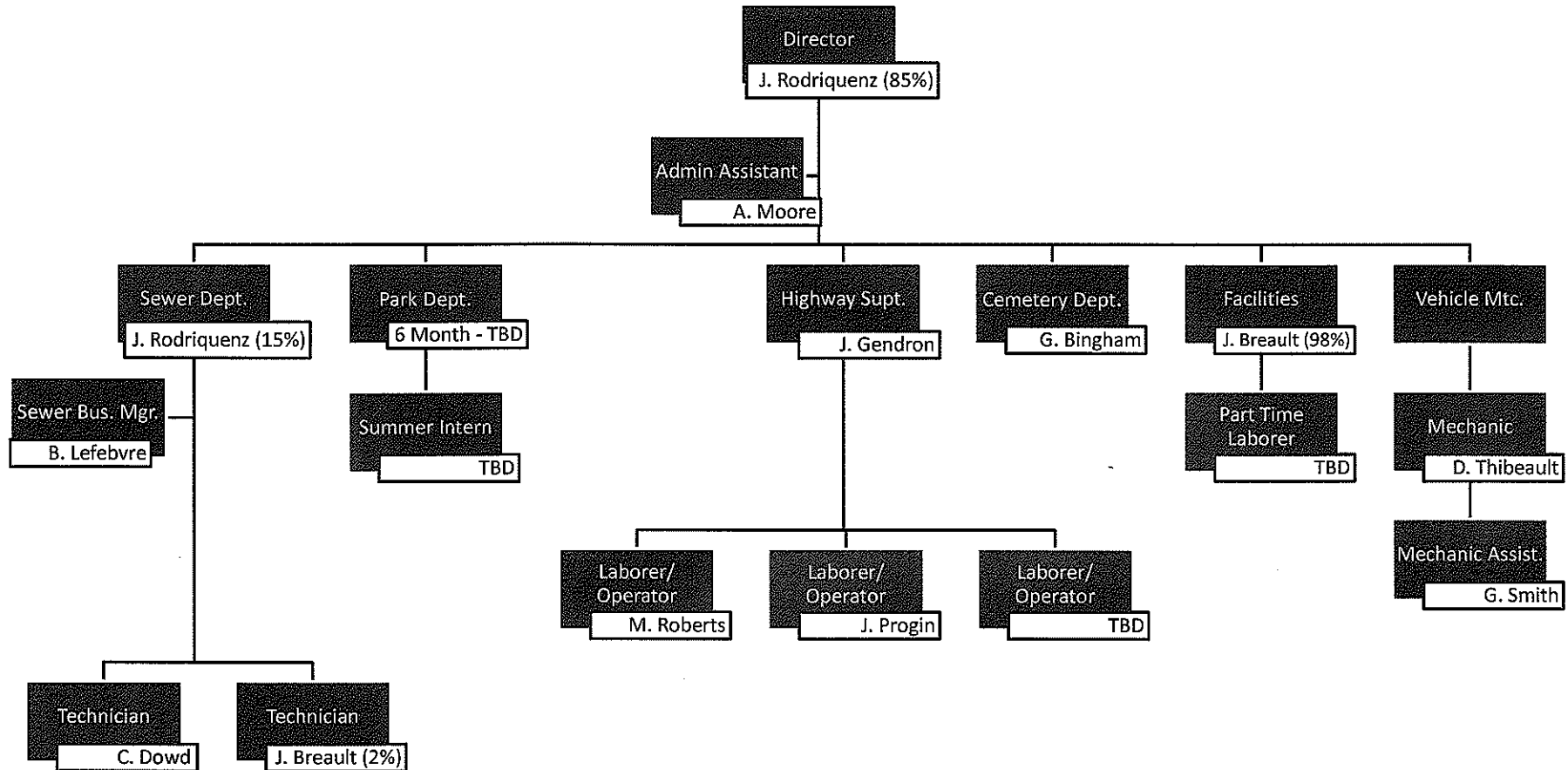
The public and many politicians readily acknowledge the first response role fulfilled by law enforcement, emergency medical services, and the fire service, but often fail to connect the critical emergency response services provided by public works. Without the diligent and dedicated efforts of public works entities response to any emergency, disaster or terrorist attack would be difficult, if not impossible.

Disasters of any type and size can significantly affect the nation, its citizens, and communities. Disasters may cause death and injury, property and job loss, and disruption of public services. Every disaster provides valuable lessons that, if implemented, can greatly improve community preparedness and response capabilities. Additionally, the tragic events of September 11th bring forth new challenges for the nation’s public works providers to adequately prepare for the threat of terrorism and weapons of mass destruction.

Sponsor

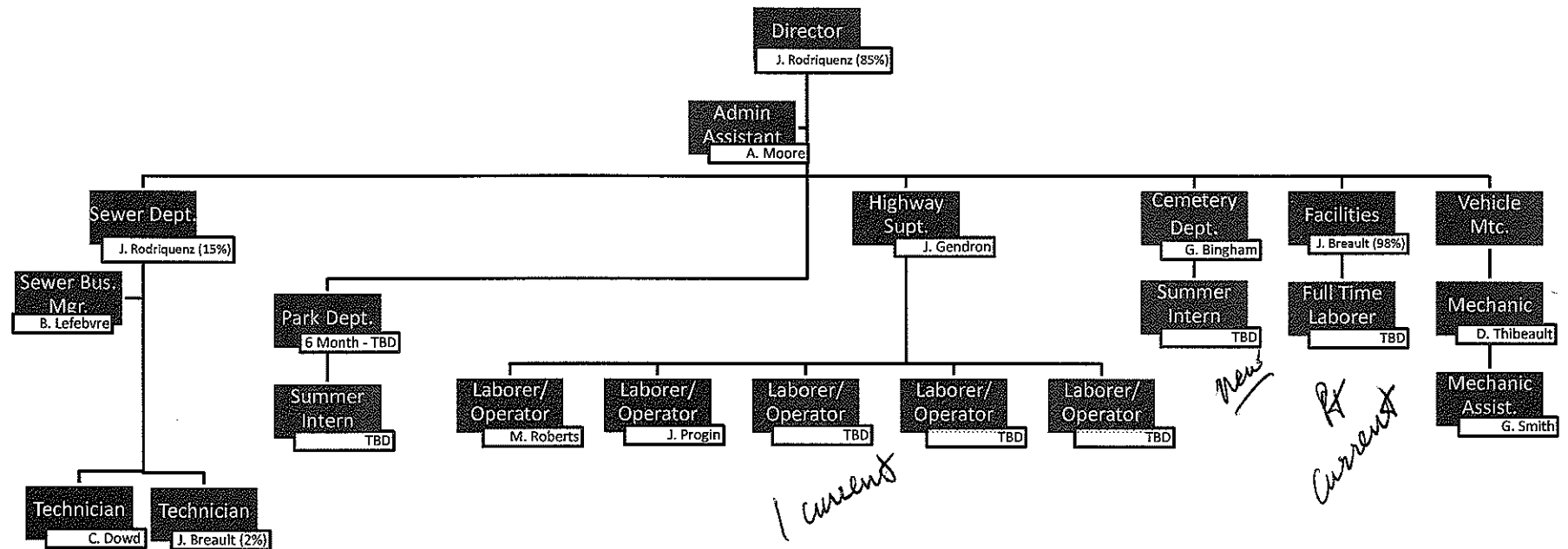
Emergency Management Committee

ORGANIZATIONAL CHART



DEPARTMENT: PUBLIC WORKS

ORGANIZATIONAL CHART
PROPOSED FY13



	In House		Outsource		0 - 25%		25 - 50%		50 - 75%		75 - 100%
Roadway Maintenance											
90 miles of Town Accepted Streets											
Paving			X		X						
DPW Support of Paving Program	X										X
Crack Sealing Max. 25K	X										X
Patching / Potholes *	X								X		
Shoulder Work / Aprons / Berms			X								X
Guardrails	X		X				X				
Roadside Mowing 172 lane miles	X										X
Street Sweeping											
Drainage											
Stormwater Compliance	X		X								X
Structure and Pipeline Repair / Replacement	X		X		X						
Catch Basin Cleaning 1700 Structures	X						X				
Drain Line Flushing/Cleaning	X		X		X						
Tree Removal											
Emergencies			X								X
Signs											
	X										
MUTCD Compliance.To be completed spring 12	X		X		X						
Line Painting: Striping and Markings			X								X
Capped Landfill											
DEP Compliance	X		X								X
Monitoring / Testing	X		X								X
General Maintenance:	X		X								X

	In House		Outsource		0 - 25%		25 - 50%		50 - 75%		75 - 100%
Lake Shirley Dam	X		X								X

Defeciencies		Recommendations		Status
Minor erosion: Downstream ends of retaining walls		Ad like material seed / rip rap		Complete
Crest has settled 4"		Aerate / top dress / seed		N/A
Slight cracking of spillway channel walls.Pitting of weir downstream		Mortar grout		Complete
Slab adjacent to grates in gatehouse settled 5/8"		Monitor		N/A
Minor vertical cracking of upstream wave walls		Flexible waterproof caulk		Complete
Minor erosion behind rt.wave wall.Far rt.		Rip rap over fabric		Complete
Lft. Wave wall:2" horizontal movement 11'ft of spillway		Monitor		N/A
Develop O&M manual		Weston & Sampson		Complete
Develop formal EAP		Weston & Sampson		Complete
Follow up inspections as mandated		Stantec Consulting		Under Contract
Spalling on top surface of catwalk		Remove loose concrete. Epoxy		Complete
Wave walls: vertical cracking and spalling		Flexible waterproff caulk		Complete
Fill sink holes,burrow holes.		Fill and compact		Complete
Scoured entrance at MLO pipe inlet		Monitor		N/A
Stones at bridge in left span		Remove		Complete
Vegetation on private property		Trim / Remove		Initiated. Lot line conflicts

				In House		Out source
Vehicle Maintenance						
Number of Vehicles Equipment Serviced:						
	Public Works		28	X		X
	Police		12	X		X
	School		3	X		X
Facilities						
Properties:				X		X
	DPW	Public Safety Complex				
	Park	Town Hall				
	Cemetery	Eagle House				
	Town Beach	Teen Ctr				
	Ritter	Jones House				
	Primary Annex					
	* 1 FTE on call 24-7 / 1 PTE					
Sewer				X		X
	13 Miles of Pipe					
	10 Pumping Stations					
	Inter Community Billing and Accounting.	Leominster Fitchburg				
	Installation Inspections					
	*1 FTE on call 24-7					
Winter Operations						
	Sub contractors		18			X

	In House	Outsource	0-25%	25-50%	50-75%	75-100%
CEMETERY DIVISION						
North and South Cemeteries:						
Burials	X	X				X
Grounds Maintenance:						
Spring / Fall Cleanups	X	inmate assistance				X
Mowing / Trimming	X	inmate assistance				X
Mapping	X	X			X	
Expansion Area	X	X		X		
PARK DIVISION						
All Public Grounds (excluding school property):						
Baseball Fields						
Basketball Court						
Town Beach						
Turf Complex						
Spring / Fall Cleanups	X	X				X
Mowing	X	X				X
Game Day Prep	X					X
Rubbish Removal	X					X
Beach Prep.	X					X
Lifeguard/Lessons		X				X
Trash / Daily	X					X

NAME	WATER	SEWER	MAN- HOLES	CATCH BASINS	BEGINNING	ENDING	PVMT WIDTH	PVMT LENGTH/FT	PVMT DEF.VAL	FUNCTIONAL CLASS	FUNC CLASS VALUE	PRIORITY CONDITION	APPLICATION	COST EST. FY2011
SUMMER STREET		X	14	9	FITCHBURG LINE	LEOMINSTER LINE	57	4224	35	MAIN	0.75	28.25	4" L&O	\$394,802.70
NW TOWNSEND RD				8	TOWNSEND LINE	FITCHBURG LINE	22	2640	28	MAIN	0.75	21	4" L&O	\$95,189.25
RESERVOIR ROAD				4	LEOMINSTER-SHIRLEY RD	GOODRICH STREET	30	2745.6	28	MAIN	0.75	21	4" L&O	\$134,995.66
FORT POND ROAD					LANCASTER LINE	LEOMINSTER-SHIRLEY RD	28	1320	25	MAIN	0.75	18.75	4" L&O	\$60,574.98
LAKEFRONT			2	9	PROSPECT STREET	LEOMINSTER LINE	52	1531.2	36	SECONDARY	0.5	18	4" L&O	\$130,495.81
CHASE ROAD 2	X				C. MASS GARDEN CNTR	MASS AVENUE	39	9504	23	MAIN	0.75	17.25	4" L&O	\$607,480.47
NORTHFIELD ROAD 3					MAPLEWOOD GOLF COURSE	CHASE ROAD	20	3960	23	MAIN	0.75	17.25	4" L&O	\$129,803.52
CHASE ROAD	X			34	TOWNSEND LINE	C.MASS GARDEN CNTR	38	5280	22	MAIN	0.75	16.5	4" L&O	\$328,835.58
NORTHFIELD ROAD 4				6	CHASE ROAD	100M SE OF GILCHREST ST	23	6072	22	MAIN	0.75	16.5	4" L&O	\$228,886.87
WHITE STREET	X		4	16	MASS AVENUE	FITCHBURG LINE	24	3801.6	29	SECONDARY	0.5	14.5	4" L&O	\$149,533.66
GOODRICH ST 2					RESERVOIR ROAD	WINTER HILL ROAD	18	4752	25	SECONDARY	0.5	12.5	4" L&O	\$140,187.80
WEST STREET 4				4	HOLLIS ROAD	SUNNY HILL ROAD	22	2640	25	SECONDARY	0.5	12.5	4" L&O	\$95,189.25
LEOMINSTER ROAD 2				22	PROSPECT STREET	200 M NORTH OF KILBURN ST	31	3696	16	MAIN	0.75	12	4" L&O	\$187,782.43
RESERVOIR RD 3					FLAT HILL ROAD	297 RESERVOIR ROAD	24	1584	16	MAIN	0.75	12	4" L&O	\$62,305.69
RESERVOIR RD 2					GOODRICH STREET	FLAT HILL ROAD	30	7392	15	MAIN	0.75	11.25	4" L&O	\$363,449.86
RESERVOIR RD 4					297 RESERVOIR	PAGE STREET	24	4804.8	15	MAIN	0.75	11.25	4" L&O	\$188,993.93
NORTHFIELD ROAD 6		X			OAK AVENUE	MASS AVENUE	23	1848	14	MAIN	0.75	10.5	2" OL	\$34,830.61
W TOWNSEND RD 2				1	CHASE ROAD	262 WEST TOWNSEND ROAD	25	1584	19	SECONDARY	0.5	9.5	4" L&O	\$64,901.76
HOWARD STREET				24	NEW WEST TOWNSEND+H159 ROAD	55 HOWARD STREET	26	1056	36	COLLECTOR	0.25	9	4" L&O	\$44,998.55
FLAT HILL ROAD 4					RESERVOIR ROAD	SUNSET LANE	18	5280	18	SECONDARY	0.5	9	2" OL	\$77,882.11
HOLMAN STREET					CHASE ROAD	1 LANE BRIDGE (MULPUS BRK)	19	2376	18	SECONDARY	0.5	9	4" L&O	\$73,988.01
HOLMAN STREET 3					NORTHFIELD ROAD	HIGHLAND STREET	21	2904	18	SECONDARY	0.5	9	2" OL	\$49,974.36
W TOWNSEND RD 3					262 WEST TOWNSEND ROAD	TOWNSEND LINE	25	5808	18	SECONDARY	0.5	9	4" L&O	\$237,973.12
FLAT HILL ROAD 2	X				COURTLAND CIRCLE SOUTH	ELMWOOD ROAD	22	2692.8	17	SECONDARY	0.5	8.5	2" OL	\$48,546.52
NORTHFIELD ROAD 5					100 M SE OF GILCHREST ST	OAK AVENUE	23	3168	11	MAIN	0.75	8.25	4" L&O	\$119,419.24
FLAT HILL ROAD				3	PAGE STREET	COURTLAND CR (SOUTH)	19	2112	16	SECONDARY	0.5	8	2" OL	\$32,883.56
KILBURN STREET 2	X				GOODRICH STREET	LEOMINSTER ROAD	22	1584	30	COLLECTOR	0.25	7.5	4" L&O	\$57,113.55
FLAT HILL ROAD 3					SUNSET LANE	PAGE ROAD	18	4752	15	SECONDARY	0.5	7.5	2" OL	\$70,093.90
WEST STREET 2			1	4	727 WEST STREET	WEST STREET EXT	20	1716	15	SECONDARY	0.5	7.5	4" L&O	\$56,248.19
WHALOM ROAD 2			46	19	SUMMER STREET	ELECTRIC AVENUE	28	5808	15	SECONDARY	0.5	7.5	2" OL	\$133,264.95
WEST STREET	X	X		4	ELECTRIC AVENUE	727 WEST STREET	22	2640	14	SECONDARY	0.5	7	2" OL	\$47,594.62
SUNNY HILL ROAD 2	X		9	10	WEST STREET	LEOMINSTER ROAD	18	3696	13	SECONDARY	0.5	6.5	2" OL	\$54,517.48
PAGE STREET 4					FLAT HILL ROAD	416 PAGE STREET	18	2692.8	25	COLLECTOR	0.25	6.25	4" L&O	\$79,439.75
PAGE STREET 2					LANCASTER AVENUE	367 PAGE STREET	21	5544	24	COLLECTOR	0.25	6	4" L&O	\$190,811.17
YOUNGS ROAD	X			15	WHALOM ROAD	SUMMER STREET	20	2851.2	23	COLLECTOR	0.25	5.75	2" OL	\$46,729.27
W TOWNSEND RD				29	CHASE ROAD	NORTHFIELD ROAD	28	1584	11	SECONDARY	0.5	5.5	2"OL	\$36,344.99
PIONEER DRIVE			6	10	LEOMINSTER-SHIRLEY ROAD	LEOMINSTER LINE	39	1056	10	SECONDARY	0.5	5	CS	\$1,056.00
WHALOM ROAD	X	X	1	0	ELECTRIC ROAD	LAKEFRONT ROAD	30	950.4	10	SECONDARY	0.5	5	M&2"OL	\$29,320.47
TURKEY HILL ROAD	X			12	NORTHFIELD ROAD	OAK AVENUE	21	2006.4	19	COLLECTOR	0.25	4.75	2" OL	\$34,527.74
ARBOR STREET	X			1	PAGE STREET	MASS AVE	22	6652.8	18	COLLECTOR	0.25	4.5	L&O	\$239,876.90
BEAL STREET	X			8	CHASE ROAD	MASS AVE	20	2640	18	COLLECTOR	0.25	4.5	2" OL	\$43,267.84

Year 1

Year 2

Year 3

Year 4

Year 5

BURRAGE STREET				5	PAGE STREET	FLAT HILL ROAD	20	6884	18	COLLECTOR	0.25	4.5	4" L&O	\$224,992.77
HOLLIS ROAD	X			1	MASS AVENUE	WEST STREET	21	3696	18	COLLECTOR	0.25	4.5	2" OL	\$63,603.72
KILBURN STREET	X			3	LANCASTER AVENUE	GOODRICH STREET	22	3696	18	COLLECTOR	0.25	4.5	2" OL	\$66,632.47
MAIN STREET	X	X	6	13	MASS AVENUE	OAK AVENUE	24	1636.8	9	SECONDARY	0.5	4.5	2" OL	\$32,191.27
ELECTRIC AVENUE	X	X		29	LEOMINSTER LINE	MASSACHUSETTS AVE	36	8342.4	6	MAIN	0.75	4.5	CS	\$8,342.40
HOWARD STREET 2					55 HOWARD STREET	MATCH LINE 14/1277	26	792	17	COLLECTOR	0.25	4.25	4" L&O	\$33,748.92
SUNNY HILL ROAD	X	X	1	8	WEST STREET	MASS AVENUE	19	3168	8	SECONDARY	0.5	4	GM	\$0.00
ISLAND ROAD	X			17	SOUTH ROW ROAD	END	20	3062.4	40	LOCAL	0.1	4	4" L&O	\$100,381.39
BURRAGE STREET 2					FLAT HILL ROAD	SHIRLEY LINE	23	3168	16	COLLECTOR	0.25	4	4" L&O	\$119,419.24
WEST STREET 5			16	8	SUNNY HILL ROAD	LEOMINSTER ROAD	19	3168	8	SECONDARY	0.5	4	2" OL	\$49,325.34
CHESTNUT STREET	X			13	MASS AVENUE	HIGHLAND STREET	18	2481.6	15	COLLECTOR	0.25	3.75	2" OL	\$36,604.59
HOWARD STREET 3				3	14/1277 MATCH LINE	NW TOWNSEND ROAD	28	7128	15	COLLECTOR	0.25	3.75	CS	\$7,128.00
PLEASANT STREET	X		5	18	WEST STREET	MASS AVENUE	25	5068.8	15	COLLECTOR	0.25	3.75	2" OL	\$103,842.82
PRATT STREET	X			2	WEST STREET	WHALOM ROAD	20	2006.4	15	COLLECTOR	0.25	3.75	2" OL	\$32,883.56
WILDERWOOD AVE		X	3	0	LEOMINSTER LINE	LEOMINSTER LINE	21	750	37	LOCAL	0.1	3.7	4" L&O	\$25,813.20
WATT STREET					FLAT HILL ROAD	PAGE STREET	14	1584	35	LOCAL	0.1	3.5	FDR	\$41,888.99
MAPLE PARKWAY	X			14	WHITE STREET	END	20	1372.8	34	LOCAL	0.1	3.4	FDR	\$51,862.55
BROADMEADOW DR	X		2	8	WHITE STREET	PAGE HILL ROAD	29	1636.8	32	LOCAL	0.1	3.2	4" L&O	\$77,795.58
PAGE HILL ROAD	X		2	6	PEARL BROOK ROAD	BROADMEADOW DRIVE	29	1003.2	32	LOCAL	0.1	3.2	4" L&O	\$47,681.16
PEARL BROOK RD	X		3	4	WHITE STREET	BROADMEADOW DRIVE	29	897.6	32	LOCAL	0.1	3.2	4" L&O	\$42,662.09
GIBSON STREET				2	LANCASTER AVENUE	LEOMINSTER LINE	21	1372.8	31	LOCAL	0.1	3.1	4" L&O	\$47,248.48
UPLAND AVENUE	X			8	HOLLIS ROAD	ELECTRIC AVENUE	22	1372.8	12	COLLECTOR	0.25	3	CS	\$1,372.80
LEOMINSTER ROAD	X	X	23	24	LANCASTER AVENUE	PROSPECT STREET	26	5808	4	MAIN	0.75	3	2" OL	\$123,746.02
LAKESIDE AVENUE		X	1	1	LEOMINSTER LINE	WILDERWOOD ROAD	21	528	29	LOCAL	0.1	2.9	DEVELOPER	\$18,172.49
WILDWOOD ROAD	X			8	BEACHVIEW ROAD	SOUTH ROW ROAD	20	1795.2	29	LOCAL	0.1	2.9	4" L&O	\$58,844.26
KIMBALL STREET	X			4	PROSPECT STREET	POND STREET	25	686.4	28	LOCAL	0.1	2.8	4" L&O	\$28,124.10
HIGHLAND STREET	X		3	5	MAIN STREET	NORTHFIELD ROAD	24	6283.2	11	COLLECTOR	0.25	2.75	2" OL	\$123,572.95
CRESCENT TER	X			2	CRESCENT ROAD	END	18	369.6	26	LOCAL	0.1	2.6	4" L&O	\$10,903.50
ROUND ROAD				1	RESERVOIR ROAD	END	18	4171.2	25	LOCAL	0.1	2.5	4" L&O	\$123,053.74
SOUTH ROW ROAD	X				TOWNSEND HARBOR ROAD	TOWNSEND LINE	23	3801.6	25	LOCAL	0.1	2.5	4" L&O	\$143,303.09
WEST GROTON RD				1	OLD MASS AVENUE	SHIRLEY LINE	24	686.4	25	LOCAL	0.1	2.5	4" L&O	\$26,999.13
EASTERN AVENUE	X		2	10	ELCTRIC AVENUE	HOLLIS ROAD	30	1372.8	10	COLLECTOR	0.25	2.5	CS	\$1,372.80
PAGE STREET 3					367 PAGE STREET	416 PAGE STREET	21	633.6	10	COLLECTOR	0.25	2.5	4" L&O	\$21,806.99
PINE STREET	X			1	ARBOR STREET	MASS AVENUE	21	1320	10	COLLECTOR	0.25	2.5	2" OL	\$22,715.62
PROSPECT STREET	X	X	11	6	LEOMINSTER ROAD	WHALOM ROAD	26	5491.2	10	COLLECTOR	0.25	2.5	CS	\$5,491.20
FISH STREET	X			2	LEOMINSTER ROAD	LEOMINSTER LINE	20	1531.2	24	LOCAL	0.1	2.4	4" L&O	\$50,190.69
RENNIE STREET	X				PRATT STREET	END	20	686.4	24	LOCAL	0.1	2.4	4" L&O	\$22,499.28
CRESCENT ROAD	X			2	TOWNSEND HARBOR RD	SOUTH ROW ROAD	21	633.6	23	LOCAL	0.1	2.3	4" L&O	\$21,806.99
PAGE STREET	X				FLAT HILL ROAD	SHIRLEY LINE	18	2745.6	9	COLLECTOR	0.25	2.25	4" L&O	\$80,997.40
LEOM-SHIRLEY RD 2				9	PIONEER DRIVE	FORT POND ROAD	33	2112	3	MAIN	0.75	2.25	N/A	\$0.00
CROSS ROAD	X			15	FISH STREET	PROSPECT STREET	20	5016	22	LOCAL	0.1	2.2	M&O	\$185,373.53
CROSS STREET				0	MASS AVENUE	MULPUS ROAD	22	2217.6	22	LOCAL	0.1	2.2	4" L&O	\$79,958.97
PIEDMONT AVENUE				0	SUMMER STREET	END	22	633.6	22	LOCAL	0.1	2.2	M&O	\$14,334.45